

Minutes from Thursday, March 10, 2022

- **Call to Order**
 - Dane called the meeting to order at 2:01 p.m.
- **Guest Speaker**
 - Heidi Hicks, Employee Benefits Representative, talked about different benefits to WT staff. That included free basic will services through The Hartford, 2nd MD, and Well on Target.
- **Approval of previous meeting minutes**
 - Berlin made a motion to accept the minutes as presented. A second motion was made by Jeremie. The motion was approved by all.
- **Updates and comments from the President**
 - All Staff Luncheon on June 14 in Legacy Hall
 - Dane reported that volunteers will be needed to check in people.
 - Dr. Wendler has requested that the new Staff Council president be announced and speak at the luncheon, as well.
 - Staff Council members will need to collect prizes for the lunch, as well.
- **Staff Council Subcommittees:**
 - Employee of the Month Committee – **Berlin**
 - Berlin thanked everyone on the EOM committee for serving. She said nominations and selections have been going smoothly.
 - Amanda announced that Education Credit Union will sponsor the \$10 Buff Cash for EOM winners for the 2022-2023 year.
 - Employee of the Year
 - As soon as the May EOM is announced the voting will start for Employee of the Year.
 - Treasurer & Scholarship Committee - **Lauren**
 - Lauren presented the Treasurer's Report, which was given a motion of approval by Jeremie and a second motion by Berlin. That passed by all.
 - Lauren said that since the scholarships for staff are being phased out, the Scholarship Committee will now be the Fundraising Committee. This will also help take pressure off other committees who need donations for events.
 - Staff Appreciation & Events Committee – **Beth**
 - The I Caught You Caring campaign wrapped up, and worked out well. There were several people who attended.
 - Spirit Committee – **Brittney**
 - The Spirit Committee is meeting and hopes to do a Sweet Sips event from 2-4 p.m. on April 18 with a limited menu, music and yard games.

- Professional Development Committee – **Abby**
 - The book club is going well and finished its first book. Dane and Carolina will lead the next book club.
- Communications & Outreach Committee – **Sami**
 - Nothing to report.
- Election Committee – **Carolina**
 - Everyone should be receiving emails with nominations and then voting. There is a particular need for nominations for EEO 5-7 and EEO 4.
- **New Business:**
 - Staff Council Canva account
 - It was decided a free account would suffice, and be a good place to keep a record of flyers and media.
 - Meetings with Chairs
 - Dane said he will be meeting with chairs of committees to make sure everyone is ready to hand off their duties for the next term.
- **Announcements:**
 - President’s Earn & Learn, and Educator’s Expo – **Sam**
 - Those who are embarking on an unpaid or underpaid internship can apply for funds now through April 29.
 - Women in Pearls – **Carolina**
 - Carolina asked the council about interest in purchasing a table for Women in Pearls, which was approved.
 - Buff Advertising – **Dane**
 - Students are working on their campaign and need \$300 to meet their fundraising goal.
- **Adjourn**
 - Dane adjourned the meeting at 3:08 p.m.

Respectfully submitted by Amanda Rogers

Staff Council Member	Term	EEO Category	Present	Attended Since June 2021
Betts, Abigail "Abby"	2022	EEO 3	Y	7
Eatley, Julie	2023	EEO 3	Y	8
Ellis, Sandra	2022	SSC	Y	9
Faltinek, Jerry	2023	EEO 3	Y	9
Farley, Austin	2023	EEO 1	Y	4
Ferrara, Barbara	2022	EEO 5-7	Y	6
Flatt, Kenneth	2023	SSC	Y	5
Freas, Mary	2023	EEO 4	Y	9
Galloway, Carolina	2021	EEO 1	Y	9
Gaston, Lauren	2023	EEO 3	Y	10
Glenn, Dane	2022	EEO 3	Y	10
Green, Ryan	2022	SSC	Y	5
Green, Samantha "Sam"	2023	EEO 3	Y	9
Lee, Brittny	2023	EEO 1	Y	10
McIntosh, Berlin	2022	EEO 4	Y	8
Middleton, Jeremie	2023	EEO 1	Y	10
Mowry, Beth	2023	EEO 4	Y	7
Palmer, Barbara	2023	EEO 1		7
Reid, Leo	2022	EEO 1	Y	8
Rogers, Amanda	2023	EEO 4	Y	9
Thompson, Sami	2022	EEO 3	N	5
Webber, Darcy	2022	EEO 3	Y	7
West, Stefanie	2024	WTAC	Y	
Wilson, David	2023	WTAC		6
Wopperer, Jamie	2023	SSC	Y	4
Young, Sonja	2023	EEO 5-7	Y	6

Thursday, March 10, 2022

- **Call to Order**
- **Guest Speaker**
 - Heidi Hicks, Employee Benefits Representative
- **Approval of previous meeting minutes**
- **Updates and comments from the President**
 - Sign Thank You! Cards
 - All Staff Luncheon, Our Responsibilities:
 - Secure door prizes
 - Manage Buff Gold Card swipe stations – 6 attendees
- **Old Business:**
- **Staff Council Subcommittees:**
 - Employee of the Month Committee – **Berlin**
 - Employee of the Year
 - Treasurer & Scholarship Committee - **Lauren**
 - Approval of Treasurer’s Report
 - Changing name and purpose of committee: Fundraising Committee
 - Staff Appreciation & Events Committee - **Beth**
 - Spirit Committee - **Brittney**
 - Professional Development Committee - **Abby**
 - Communications & Outreach Committee - **Sami**
 - Election Committee – **Carolina**
 - Nominations are open
- **New Business:**
 - Staff Council Canva account
 - Meetings with Chairs
 - Any New Business from the Floor?
- **Announcements:**
 - President’s Earn & Learn, and Educator’s Expo - **Sam**
 - Women in Pearls – **Carolina**
 - Buff Advertising – **Dane**
 - History Club Movie Night – **Berlin**
 - So B.I.G. Movie Night - **Dane**
 - Any other announcements?
- **Adjourn**

Staff Council



Treasurer's Report as of February 10, 2022 - March 9, 2022

Staff Council Operating Fund / 11-0785021-92

Balance 02/10/2022		Opening Balance	\$6,050.58
	15-Feb	Transfer for I Caught You Caring- Provost's Office	\$1,000.00
	21-Feb	Print Shop	(\$15.84)
	24-Feb	Aramark	(\$31.16)
		Amazon	(\$191.20)
		Ending Balance 03/09/2022	\$6,812.38

Tuition Assistance Fund Scholarship / 11-0787001-92

Balance 02/10/2022		Opening Balance	\$103,170.00
	15-Feb	\$500 Scholarship	(\$500.00)
	23-Feb	Contributions	\$20.00
		Ending Balance 03/09/2022	\$102,690.00

Staff / Faculty Endowed Scholarship (Interest) / 50-0687212-92

Balance 02/10/2022		Opening Balance	\$1,015.06
		No Change	
		Ending Balance 03/09/2022	\$1,015.06

Staff/ Faculty Endowed Scholarship (Principle) / 50-1687212-92

Balance 02/10/2022		Opening Balance	\$97,800.00
		No Change	
		Ending Balance 03/09/2022	\$97,800.00

Staff/ Faculty Endowed Scholarship (Interest) / 19-0487115-92

Balance 02/10/2022		Opening Balance	\$2,265.60
		No Change	
		Ending Balance 03/09/2022	\$2,265.60

Staff/Faculty Endowed Scholarship (Principle) / 30-0689108-92

Balance 02/10/2022		Opening Balance	\$68,075.00
		No Change	
		Ending Balance 03/09/2022	\$68,075.00

WTAMU Staff Leadership Scholarship (Interest) / 50-0687163-92

Balance 02/10/2022		Opening Balance	\$1,466.19
		No Change	
		Ending Balance 03/09/2022	\$1,466.19

Outstanding Items	Amount
Total Outgoing	
Operations Account Balance	
Adjusted Balance	0.00